## North York Academy



# Welcome Policy and Procedure

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## **Statement of Intent**

North York Academy's Welcome Policy provides a fee subsidy to help individuals and families with low-income who live in Toronto access NYA operated recreation programs. The academy has provided financial assistance to many families over the years. If you are approved for Welcome Policy, you will receive an annual financial credit that can be spent on any of the wide variety of high-quality recreation programs offered by North York Academy throughout the year.

Effective January 1, 2021, the individual annual credit amounts will be increased to \$300 for children and youth.

## **Eligibility**

To be an Applicant (Main Contact on Application Form), you must be at least 18 years of age or older.

Applicants and their families must also:

- 1. Live in the City of Toronto
- 2. Have a before-tax family income of less than the following amounts:
  - a. 1 person \$25,338
  - b. 2 people \$31,544
  - c. 3 people \$38,780
  - d. 4 people \$47,084
  - e. 5 people \$53,402
  - f. 6 people \$60,228
  - g. 7 or more people \$67,055

Note: This chart is based on Statistics Canada's Low Income Cut-Off (LICO), and is in effect from September 30, 2018 to September 29, 2019.

People who receive Ontario Works Assistance automatically meet the income requirements and should speak to their caseworker about Welcome Policy (no application form is needed).

People who receive Ontario Disability Support Program (ODSP) and Assistance for Children with Severe Disabilities (ACSD) meet the income requirements but are required to submit an Application Form with the supporting documents (verification of ID, address, and income).

## **Application Process**

### **Application Form**

Please apply for the financial assistance using the Welcome Policy Application online form.

#### **Application Steps**

- 1. Enter the information for you and for each family member living with you (applicant, spouse, child/children).
- 2. Check any applicable boxes in the "Proof of Income" section.
- 3. List all sources of income for each family member 18 years of age and older
- 4. The annual pre-tax income must be entered for each source of income that is listed. For example, if your pre-tax income is \$20,000 and your spouse's pre-tax income is \$17,000, you would enter \$37,000 as the amount of Total Family Income.
- 5. The information you enter on the Application Form must match the information on the identification, address and income documents you provide.
- 6. Sign the application form.